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**From:** Eileen McDowell <emcdowell@intljet.com>  
**Sent:** Tuesday, May 1, 2018 8:46 PM  
**To:** jeffrey E.; Jay Massar  
**Subject:** RE: Plan D LLC materials

We were anticipating to use the same BLACK ribbed vinyl material and run the ribs in the opposite direction. The ribs currently run up and down the steps, we will now run them side to side up the steps. As you discussed with Jay.

Is this ok with you?

EILEEN MCDOWELL | INTERIOR DESIGN



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2221 Smithtown Avenue, Long Island MacArthur Airport, Ronkonkoma, New York 11779

From: jeffrey E. [mailto:jeevacation@gmail.com]  
Sent: Tuesday, May 01, 2018 4:40 PM  
To: Jay Massar [REDACTED]; Eileen McDowell [REDACTED]  
Subject: Re: Plan D LLC materials

<http://www.americanstairtreads.com/vinyl-stair-treads/> black

On Tue, May 1, 2018 at 4:22 PM Jay Massar [REDACTED] wrote:

Jeffrey,

I also wanted to follow up our conversation this morning so everyone is on the same page with what we are attempting to get done while the aircraft is here.

1. Work to crew seats – pilot seat softer, co-pilot seat arms to match pilot seat & tighten up components
2. Airstair recover – if a material is picked and available this week we will recover them
3. Jump seat – stabilize
4. Window line panels – if a material is picked and available this week we will modify and recover them (physical work takes 5 days after material is received)
5. Ledge, old table location and divan area modification – we will get all necessary measurements and start on the engineering.
6. Forward L/H bulkhead monitor plug – fabricate a flush veneered plug
7. Forward cabin pocket door – cut veneer to cover the existing plated lock assembly
8. Single seats – fabricate arm rest covers for the single seats
9. Aft R/H galley header – veneer inboard surface
10. Aft lavatory L/H header – remove mirror and veneer

11. Aft lav toilet paper holder – fabricate a cover (door) to conceal the toilet paper

12. Aft lav vanity drain – make it easier to use when hands are wet.

13. LED lighting – get available kelvin temperatures to Jeffrey for review.

All other items will be taken care of at another time.

Thank you

JAY MASSAR | OPERATIONS MGR

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2221 Smithtown Avenue, Long Island MacArthur Airport, Ronkonkoma, New York 11779

From: Eileen McDowell

Sent: Tuesday, May 01, 2018 4:10 PM

To: jeffrey E. <jeevacation@gmail.com <mailto:jeevacation@gmail.com> >

Cc: Eric Roth <[REDACTED]>; Jay Massar <[REDACTED]>

Subject: Plan D LLC materials

Hi Jeffrey,

There will be four (4) dye lot cuttings of ultra-suede and a piece of your existing wood coming to you in Palm Beach tomorrow by 10:30AM.

Something to also consider is covering the window line, headliner and PSU in all the same fabric or ultra-suede. Makes for a nice cohesive look.

Tracking #772123366059 (wood piece)

Tracking for ultra-suede will follow.

Have a great night.

EILEEN MCDOWELL | INTERIOR DESIGN

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2221 Smithtown Avenue, Long Island MacArthur Airport, Ronkonkoma, New York 11779

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please note

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