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**From:** jeffrey E. <jeevacation@gmail.com>  
**Sent:** Tuesday, September 1, 2015 12:02 AM  
**To:** Ann Rodriquez  
**Cc:** Daphne Wallace; Rich Kahn  
**Subject:** Re: LSJ: Daphne

ok

On Mon, Aug 31, 2015 at 5:29 PM, Ann Rodriquez & [REDACTED] > wrote:

Hey Boss=an,

Daphne and I discussed how she should assist me on LSJ. If your in agreemen=...

- Daphne will come over everyday from 1pm-3pm.
- We will work on the Punch List together everyday.
- She will check the status of every project.
- Take daily pictures.
- Send you a report every other day or as requested.
- She will do all the part orders with a quarterly limit of \$5000 (no approv=l needed).

Please advise,  
Ann R.

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=A0 please note

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