
From: jeffrey E. <jeevacation@gmail.com>
Sent: Tuesday, April 14, 2015 4:13 PM
To: Richard Kahn

[4/13/15, 4:29:36 PM] Leighton Allenby: I will send some suggestions for the day later today. Going into last meeting for the day.

Please let me know your thoughts and length of time you can allot to meeting with me on Tuesday the 21st of April.

1. Meet with you/your representative at _____ AM. Walk through house and utility/boiler room(s).
2. Meet with staff/heads of departments individually or as a group and they can ask me questions. They should come prepared to ask questions. I can explain my past and present roles as an Estate manager. Owners usually are not present for these meetings but you're welcome to attend.
4. Meet with me to discuss day and observations.
5. Discuss terms?
6. Meet with my wife Joyce and then we can go view apartment. Time _____?
7. Meet with Richard Kahn?
8. Other?

Best,
Leighton

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please note

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