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**From:** Jean Huguen <[REDACTED]>  
**Sent:** Monday, February 19, 2018 8:30 AM  
**To:** 'Merwin Dela Cruz'  
**Cc:** 'Stephen Bastone'; jeffrey E.; 'Lesley Groff'  
**Subject:** installation of the carpet

Good morning Merwin

Beauvais carpets will come Monday the 26th to install the new carpet in the future "umbrella room" (the small room behind the Library " =

Steve Bastone will come before with IFL to make the room empty

Thanks

jean