

---

**From:** jeffrey E. <jeevacation@gmail.com>  
**Sent:** Monday, January 8, 2018 2:44 PM  
**To:** Cecile de Jongh; Richard Kahn  
**Subject:** Re:

what else has to be done , tiles ? equipoment.=C2 office furn. ? phones? internet? =A0

On Mon, Jan 8, 2018 at 9:40 AM, Cecile de Jongh <[REDACTED]> wrote:

Good morning Jeffrey,

Office Construction: Ceiling tiles will be put up the week of January 16th as I have confirmed with Jimmy that he will have a crew here to install them. Carpet will be installed the week of January 22nd.

Cashkim: OK re discussion. As you know, he is taking the pictures on LS and he has been doing projects for Daphne. I have also assigned him a project to go through the files that are now seven years old and scan and shred them.

Jermaine: I can look for someone who has an IT background to help Jermaine. We did try to hire someone for him a few years ago. Liston Thomas helps Jermaine on a contractual basis.

Anna's Receipts: Cashkim should be drafted to help Anna with her receipt backlog and going forward. He is very organized.

With warm regards,

Cecile de Jongh

On Monday, January 8, 2018 09:38:07 AM AST, Jeffrey E. <jeevacation@gmail.com> wrote:

Please see to it that the office construction is complete soon. This is silly. We need to discuss Cashkim. Getting extra help for Jermaine. It seems Anna's receipts are undone since JUNE!!

--

=C2 please note

The information contained in this communication is confidential, may be attorney-client privileged, may constitute inside information, and is intended only for

the use of the addressee. It is the property of  
JEE

Unauthorized use, disclosure or copying of this  
communication or any part thereof is strictly prohibited  
and may be unlawful. If you have received this  
communication in error, please notify us immediately by  
return e-mail or by e-mail to jevacation@gmail.com, and  
destroy this communication and all copies thereof,  
including all attachments. copyright -all rights reserved

--

please note

The information contained in this communication is  
confidential, may be attorney-client privileged, may  
constitute inside information, and is intended only for  
the use of the addressee. It is the property of  
JEE

Unauthorized use, disclosure or copying of this  
communication or any part thereof is strictly prohibited  
and may be unlawful. If you have received this  
communication in error, please notify us immediately by  
return e-mail or by e-mail to jevacation@gmail.com <mailto:jevacation@gmail.com> , and  
destroy this communication and all copies thereof,  
including all attachments. copyright -all rights reserved

--001a11482f90ce5aad056244d300-- conversation-id 18910 date-last-viewed 0 date-received 1515422634 flags  
8590195713 gmail-label-ids 7 6 remote-id 784526