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**From:** [REDACTED]  
**Sent:** Thursday, July 17, 2014 4:40 PM  
**To:** jeffrey E.  
**Subject:** Fwd: Visa Renewal

Sent from my iPhone  
=br>Begin forwarded message:

=from: Lauren Gerard <[REDACTED]>  
Date: July 17, 2014 at 11:47:=8 AM EDT  
To: [REDACTED]  
Cc: ' [REDACTED], Gina [REDACTED]  
Subject: Vi=a Renewal

Hi [REDACTED]

How are you?&n=sp; I am Gina's assistant at Wilhelmina. I understand you are=interested in renewing your visa. As of right now, I understand you a=e taking personal time off from modeling. If you are interested in be=oming active again, we would be more than happy to help you with the renewa= process. If you do not plan on modeling with us, we will not be able=to renew your visa. Please let me know if anything has changed and if=you are looking to model with us again!

Wilhelmina Models=o:p>

300 Park Avenue South

Floor 2

=ew York, NY 10010

BOOKING CONDITIONS <<http://www.facebook.com/wilhelminamodels>>

- &n=sp; CANCELLATIO= POLICY: ON CONFIRMED BOOKINGS; WITHIN THREE WORKING DAYS, FULL FEE. WITHIN=FIVE WORKING DAYS, HALF FEE.

• = &nb=p; OVERTIME RATES: TIME-AND-A-HALF APPLY BEFORE 9 A=M. AND AFTER 5 P.M. AND ON SATURDAYS, SUNDAYS AND HOLIDAYS. DAY RATE BASED O= AN 8 HOUR DAY.

• =nbsp; &nbs=; TRAVEL RATE: FULL FEE BETWEEN 9 A.M. AND 5 P.M. TIME-AND-A-HA=F BEFORE 9 A.M. AND AFTER 5 P.M.

• &bsp; = FITTING RATE: PINNING OR ADJUSTMENT OF GARME=T, OR TRY ON OF TWO OR MORE GARMENTS; 1 HOUR MINIMUM

<= class="MsoNormal">•=nbsp; &nbs=; LINGERIE RATE: APPLY FOR B=AS, PANTIES, SLIPS, PANTYHOSE, JOCKEY AND BOXER SHORTS, SLEEPWEAR, TRANSPAR=NT OR TRANSLUCENT ARTICLES; AGENCY MUST CHECK WITH MODEL BEFORE ACCEPTING A=Y LINGERIE BOOKINGS. 1 HR MIN. CLOSED SET REQUIRED.

•=nbsp; &nbs=; WEATHER PERMIT: ON CONFIR=ED BOOKINGS; ALL SAME DAY CANCELLATIONS- HALF FEE IF SERVICES ARE IMMEDIATE=Y RESCHEDULED; SERVICES NOT RESCHEDULED, FULL FEE. WEATHER PERMIT CANCELLAT=ONS MADE EARLIER ARE SUBJECT TO NORMAL CANCELLATION POLICY.

◆=80◆ &nbs=; WEATHER PERMIT OPTI=NS: BOOK OR RELEASE WILL BE ENFORCED FOR OPTIONS WHEN SECONDARY JOB IS READ= TO CONFIRM.

• &nb=p; &bsp; USE RIGHTS: ARE LIMITED TO THE SPECIFIC RIGHTS GRANTED (ie. Geog=aphic terms, # of pictures, media etc) AND MAY NOT BE EXTENDED WITHOUT NEGO=IATIONS.

• &bsp; = AGENCY: 20% AGENCY SERVICE CHARGE WILL BE APPLIED TO BILLINGS. A 2% =INANCE CHARGE WILL BE APPLIED TO BILLING UNPAID WITHIN 30 DAYS.<=span>

• &nbs=; CLIENT RESPON=IBILITIES:

1. DISCLOSURE OF EXTRAORDINARY CONDITIONS OR REQUI=EMENTS. 3. WHEN BOOKING WEATHER PERMIT, SPECIFY WEATHER CONDITIONS.

2. PROVIDE ADEQUATE DRESSING FACILITIES ON ALL BOOKINGS. 4. CHECK WIT= AGENCY FOR ADVERTISING CONFLICTS=/o:p>

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