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**From:** Ann Rodriquez [REDACTED]  
**Sent:** Monday, July 9, 2018 9:19 PM  
**To:** ceciledejongh@yahoo.com  
**Cc:** jeevacation@gmail.com; Rich Kahn  
**Subject:** STC: Office prep  
**Attachments:** image1.jpeg; Untitled attachment 00161.txt; IMG\_2337.jpg; Untitled attachment 00164.txt; IMG\_2338.jpg; Untitled attachment 00167.txt; IMG\_2339.jpg; Untitled attachment 00170.txt; IMG\_2341.jpg; Untitled attachment 00173.txt; IMG\_2342.jpg; Untitled attachment 00176.txt; IMG\_2343.jpg; Untitled attachment 00179.txt; IMG\_2344.jpg; Untitled attachment 00182.txt; IMG\_2345.jpg; Untitled attachment 00185.txt; IMG\_2346.jpg; Untitled attachment 00188.txt; IMG\_2347.jpg; Untitled attachment 00191.txt; IMG\_2348.jpg; Untitled attachment 00194.txt; IMG\_2349.jpg; Untitled attachment 00197.txt; IMG\_2350.jpg; Untitled attachment 00200.txt

AYH had JPK go on the roof to cover any visible openings. I covered all desk=with plastic and raised all desks off of the carpet just to be on the safe s=de.

If we get a lot of rain this evening, I'll go into the office to lay=towels and place bins where ever is needed