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**From:** Kifah Laham <[REDACTED]>  
**Sent:** Sunday, August 12, 2018 8:36 AM  
**To:** jeffrey E.  
**Cc:** Xavier CARTRON; Lesley Groff  
**Subject:** MA18.36: Trip to USA

Dear Mr. Jeffrey,

Hope you are doing well.

It was our great pleasure to meet with you in our office in Paris and looking forward to meet you in USA between the 25 and 27 of August 2018.

Regarding the trip preparations, please note the following update from our end:

- Xavier completed his ESTA (Electronic System for Travel Authorization) and he got the approval form.
- I applied for the US Visa and I got it approved. It should be stamped on my passport within 2 days.

We are ready to travel as per the dates that you proposed between 25 and 27 of August 2018.

Please let us know if we do the travel bookings or it will be taken care of by your team.

Also it will be great if someone from your team can send us a Schedule of the Trip.

We are at your disposal and looking forward to meet you soon.

Regards,

Kifah Laham

Chief Executive Officer

3, passage Kracher

75018 PARIS

FRANCE

Tel: [REDACTED]

Mob: [REDACTED]

Email: [REDACTED]

Web: xaviercartron.fr <<http://www.xaviercartron.fr/>>

From: jeffrey E. [mailto:[jeevacation@gmail.com](mailto:jeevacation@gmail.com)]

Sent: Saturday, August 11, 2018 9:57 PM

To: Kifah Laham; Lesley Groff

Subject:

xavier, are you set for dates to visit the caribbean ? what do you need from us

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please note

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