
From: aziza alahmadi <[REDACTED]>
Sent: Monday, November 5, 2018 7:15 AM
To: jeevacation@gmail.com

Hi

I am working to prepare a job description for the job that you need.

Do you have HR book? Policy? Autory matrix for procurement?

If it's not.... As a loyal frind I advise you to start work on that, before h=ring any one.... There is many small companies can do that every where, my a=vise is not to deal with them directly, you shouldn't be involved in all th=se small thing directly, no need to meet new people to do one task and leav=.....

I can work with one of your team as a voulanter if you want to collect 3 def=ent proposals and creat the internal manuals if you Dont have??But after mi= of December, as you know I have to defend my PHD proposal infront of the u=iversity panale during that time.

Again as a loyal friend, this manual and system should be ready before hiri=g any one, especially if we hire new people that both of us we don't work w=th them before. What do you think?

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