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**From:** aziza alahmadi <[REDACTED]>  
**Sent:** Tuesday, September 5, 2017 7:26 PM  
**To:** jeffrey E.  
**Subject:** Required Information !

Dear Boss , <=div>

I hope y=u are well.

Referring to our conversation today. I have different ideas and s=rtuctures to organized the operations. It will create a system that works by=itself like a clock. The system will help us to achieve your goals.

&nb=p; I would appreciate if you ask someone from your team to provide me with t=e below information,

- =nbsp; Number of Employees
- &=bsp; Employees Salaries and compensations
- &nb=p;   Job titles and descriptions (if available)
- =      Structure (if available)</=pan>
- &=bsp;      Matrix of Authority&nb=p; (if available)
- Em=loyee Hiring and firing and Service ending (if available)
- =span style="background-color: rgba(255, 255, 255, 0);>-    =      KPIs
- &nb=p;   Annual leave policy
- &nbs=;   Pounces policy
- =      Budget and Expenses
- &n=sp; Location and Branches

Thank you in advance and looking f=rward to be part of your life .

<=iv style="font-family: Helvetica; font-size: medium; -webkit-tap-highlight-color: rgba(26, 26, 26, 0.296875); -webkit-composition-fill-color: rgba(17=, 192, 227, 0.230469); -webkit-composition-frame-color: rgba(77, 128, 180, 0=230469); -webkit-text-size-adjust: auto; ">Regards, Aziza

Sent from my iPhone

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