
From: jeffrey E. <jeevacation@gmail.com>
Sent: Saturday, April 1, 2017 9:44 PM
To: [REDACTED]
Subject: Re: questions

i care nothing about degrees. she needs to be articulate presentable willing to work hard travel alot. no married =o
dogs no attcaments. flexible and learns quickly , good enery
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On Sat, Apr 1= 2017 at 11:23 PM, [REDACTED] <[REDACTED]> wrote:

Dear Jeffrey,

Thank you for your feedback. I would need more time to try finding someo=e as good or better than I already have. My pick of a candidate will be su=jective, though. Therefore, I would like to have more detailed criteria fr=m you regarding the candidates. Also, it will be helpful to know what kind of my personal feedback you exp=ct before you interview them.

For now, I know that you need a PA who is:

- * smart,
- * hard-working,
- * good-looking lady unde= 24.

May you please precise the following to help=me to be more specific in my choices of candidates:

- * Does she need to have an undergraduate degree?

- * What kind of educational background should she have?
- * Does she need to have any work experience? If yes, in which spheres it is preferable that she worked?
- * Please describe the work she will be doing. is it pure administration (booking flights, hotels, organising meetings, bringing coffee) or what other types of tasks? Will you expect her to do more than only work for you, to be open about things?
- * Is it a problem if she is married?
- * Any sort of candidates you'd like to be excluded (background, personality traits, habits, looks)?

After having answers to these questions I'll provide you with two perfect picks until 21 April which you'll then be choosing from. What do you think?

Warm regards, [REDACTED]

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=A0 please note

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