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**From:** Zorro Ranch <zorro.office@gmail.com>  
**Sent:** Thursday, December 1, 2016 9:14 PM  
**To:** bellaklein  
**Cc:** Carlos Rodriguez; Daphne Wallace; Richard Kahn; Una Pascal; J Epstein  
**Subject:** Re: Missing receipts

Good Afternoon Bella

Please update you system and use the correct E Mail address for LSJ/GSJ - [REDACTED] rather than the Zorro E Mail In reference to these outstanding invoices as mentioned I will work with Carlos to try and get invoices, noting going forwarded invoices will be process=d differently hoping to avoid such issues I will get to outstanding invoices when I can, but have been busy cleaning o=t rat infested areas on GSJ. Would appreciate been given some time  
Warmest regards Karen

Sent from my iPhone

> On Dec 1, 2016, at 3:28 PM, bellaklein [REDACTED] wrote:

>

> Carlos,

> I would like to advise you that we still have 6 missing receipts for Octob=r and November Amex totaling \$261.45. Please submit receipts by December 1=th, otherwise it will be considered as your personal expense and Una will d=duct it from your next paycheck.

>

> List of charges

> 10/10 Moes \$20.57

> 10/08 Moes \$56.43

> 10/16 Moes \$27.04

> 10/24 Moes \$86.74

> 10/23 Amazon \$74.63

>

>

> Thank you,

> Bella

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>

>

<?xml version=.0" encoding=TF-8"?>

<!DOCTYPE plist PUBLIC "-//Apple//DTD PLIST 1.0//EN" "http://www.apple.com/DTDs/PropertyList-1.0.dtd">

<plist version=.0">

<dict>

<key>conversation-id</key>

<integer>61227</integer>

<key>date-last-viewed</key>

<integer>0</integer>

```
<key>date-received</key>
<integer>1480626868</integer>
<key>flags</key>
<integer>8590195713</integer>
<key>gmail-label-ids</key>
<array>
  <integer>6</integer>
  <integer>2</integer>
</array>
<key>remote-id</key>
<string>667653</string>
</dict>
</plist>
```