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**From:** jeffrey E. <jeevacation@gmail.com>  
**Sent:** Friday, December 9, 2016 8:19 PM  
**To:** ann rodriquez  
**Subject:** Fwd: LSJ\_GSJ\_COMP\_DAYS\_120916

ok

----- Forwarded=message -----

From: LSJ GSJ [REDACTED]  
Date: Fri, Dec 9, 2016 at 3:31 PM Subject: LSJ\_GSJ\_COMP\_DAYS\_120916  
To: J Epstein <jeevacation@gmail.com <mailto:=eevacation@gmail.com>>, Richard Kahn [REDACTED]  
<=r>

Jeffrey  
Attached an E Mail from Anna, ref=rence employees with "Comp Day"

We w=uld like to propose the following:

Ran=y:  
12/10/16 - 12/22/16 - will be using 9 Comp Days - leavi=g 15 Comp Days He takes 5 more Comp Days Jan 2017 & Paid =0 Comp Days

Sheridan:  
12/22/16 - 1/2/17 - will use 6 Vacation Days - leaving 1 Vacation Day & 20 Co=p Days He takes 1 Vacation Day & 10 Comp Days Jan/Feb 201= & Paid 10 Comp Days

Kamoy:  
<=iv>12/10/16 - 12/18/16 - will be using 5 Vacation Days - leaving 15 Comp D=ys He takes 5 Comp Days Jan 2017 & Paid 10 Comp Days<=div>

Housekeeping, this is=not so easy, Anna has reflected that she has been paying back the "Co=p Days" but in doing so Elaina & Justina now owe LSJ/GSJ days, wh=re Dulce, as you requested has worked everyday that you are on site, worki=g extended periods of time, but only has 3 Comp Days. She does not underst=nd how this happened. Anna did not explain how she was handling the Comp D=ys & clearly has not been updating her files in a timely manner <=iv>This is hard to explain & does not make sense, so we would like to =opose the following Elaina & Justina go to a 0 balance for =017 & Dulce is given a further 5 days Vacation & either given a bo=us or paid out the 26 Comp Days.  
Moving forward we will ma=age this differently, but given that no one other than Anna has been track=ng Comp Days, we believe this is fair

Regards =AO  
Brice & Karen

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The St. James Group

6100 Red Hook Quarter  
Suite B3

St Thomas

USVI 00802

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=A0 please note

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