

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

____ Schedule waiter's meeting the 2nd Wednesday of month at 3 pm. Have all signs off.
____ Schedule busboy and runner's meeting the 2nd Thursday of the month at 3:30 pm.
Have all signs off.

Note: Be sure the area is clear of guests when having the meetings.
Give quarterly food tests to all workers if none given in last 2 weeks.

____ Follow through with high T.V., and CRM guests with your staff and chefs. Advise hostess to call regular lunch (and possibly dinner) guests to confirm reservations for the day. We want to make sure we have a special table ready for them, or their regular or desired table / section.
____ Confirm all café tables are set up so no one gets their head hit by the door.

Note: Use the "MEMO FIELD" in Open Table to indicate the guests preferences i.e. sitting, eating, drinking, etc.

Manager and Chef Notes:

- ____ **Hire hard** – Lots of vacations in August.
- ____ **Chef Reminder:** As we start to get busier, be prepared to have 2 full-time raw bars set up 6-days a week -- one upstairs, one downstairs.
- ____ **VIP: Managers:** When the temperature is above 65F degrees and the high temperature for the day is below 80°, but not warm enough to have all cafe doors open, only use café doors at table 3 and table 28. When the temperature is below 65F degrees, only use the cafe door at table 28. **VIP:** When seating table 28, in this circumstance you must, **advise guests that the door will be opening and closing**. Reserve this table for walk-ins only and people young at heart.
- ____ **Chefs:** Confirm you have a complete set of oyster tags for display. Confirm all oysters for month are in index.
- ____ **Don't get caught short!** Be ready - get me extra trailers, all positions - waiters, bar, busboys.
- ____ Also, in hot temperatures, turn on all HVAC units as early as 9AM by pressing 3 hour override. This will give the system a chance to cool down the restaurant before the heat sets in. Starting the units any later in the morning puts too much stress on the system.
- ____ Clean all café furniture and paint legs of café tables
- ____ **Men's "Market Week" –Moved to September.** Call council for Fashion Design of America 302-1821. Be prepared to be busier.

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE
JULY

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Servers Scheduled	15	22	15	22	15	23	16	23	16	23	16	23	15	22

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Cocktail Scheduled	0	1	0	1	0	1	0	1	0	1	0	1	0	1

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Bartender Scheduled	1	3	1	3	1	3	2	3	2	3	2	3	2	3

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Host Scheduled	4	4	4	4	4	4	4	5	4	5	4	5	5	4

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Busser Scheduled	3	5	3	5	4	6	4	6	4	6	4	6	6	5

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Runner Scheduled	3	5	3	5	4	6	5	6	5	6	5	6	6	5

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Coffee Scheduled	1	2	1	2	1	2	1	2	1	2	1	2	1	2

	MON		TUE		WED		THU		FRI		SAT		SUN	
	AM	PM												
Barback Scheduled	0	1	0	1	0	1	0	1	0	1	0	1	0	1

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

1st Summer Restaurant Week
Monday, July 16th – Friday, July 20th, 2008

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Mon. July 21 AM	<ul style="list-style-type: none"> • 8 cancel, 15 no show • After 1:30pm • Regular • Steady 12-2, slow after 2pm • N/A 	\$9,893	Above	396	Hot, 95
Mon. July 21 PM	<ul style="list-style-type: none"> • 12 cancel, 32 no show • After 8:30pm • Tourists, new • Steady 6:30pm-9:30pm • N/A 	\$34,224	Above	513	Humid, 80s
Tues. July 22 AM	<ul style="list-style-type: none"> • 14 cancel, 27 no show • 2:00pm • Regulars, business • Steady, no late • N/A 	\$9,837	Above	287	Humid, 80s
Tues. July 22 PM	<ul style="list-style-type: none"> • 16 cancel, 37 no show • 5:00pm-6:00pm:late • New, mixed • No late business • N/A 	\$38,089	Above	624	Humid, 80s
Wed. July 23 AM	<ul style="list-style-type: none"> • 2 cancel, 11 no show • Late 2:00pm-3:00pm • Normal business • Steady til 4:00pm • N/A 	\$12,592	Above	367	Humid, 80s

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Wed. July 23 PM	<ul style="list-style-type: none"> • 10 cancel, 87 no show • 5:00pm-6:00pm • New, young • Solid early and late • N/A 	\$38,666	Normal	683	80s, Nice
Thurs. July 24 AM	<ul style="list-style-type: none"> • 10 cancel, 16 no show • 2:00pm-3:00pm • Normal business; old • Normal; no late • N/A 	\$10,937	Normal	326	80s
Thurs. July 24 PM	<ul style="list-style-type: none"> • 8 cancel, 92 no show • Late • New, mixed • Steady all day and night • N/A 	\$44,905	Above	725	80s
Fri. July 25 AM	<ul style="list-style-type: none"> • N/A • None, all walk-ins; maybe early • New guests, young • Steady, hit at 3:00pm • N/A 	\$15,194	Above	412	80s, Nice
Fri. July 25 PM	<ul style="list-style-type: none"> • 19 cancel, 119 no show • Early • New, mixed • Great late business, slow early • N/A 	\$46,762	Normal	846	80s, Nice

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE
JULY

1st Summer Restaurant Week 2008 Staff Information

DATE:

7/21/08

7/22/08

	AM WORKED		PM WORKED		AM WORKED		PM WORKED	
		CHANGES		CHANGES		CHANGES		CHANGES
Servers	13	0	23	0	14	0	22	0
Bar	1	0	3	0	1	0	3	0
Bussers	3	+1	5	0	4	0	6	0
Runners	3	+1	5	+1	4	0	5	+1
Coffee	1	0	2	0	1	0	2	0
Host	2	0	3	0	2	0	4	0
Phone	1	+1	1	0	1	+1	1	0
Delivery	0	0	0	0	0	0	0	0
CoatCheck	0	0	2	0	0	0	0	0
Managers	2	0	3	0	1	0	3	0

DATE:

7/23/08

7/24/08

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

	AM WORKED		PM WORKED		AM WORKED		PM WORKED	
		CHANGES		CHANGES		CHANGES		CHANGES
Servers	14	0	23	+1	14	0	23	0
Bar	1	0	3	0	1	0	3	0
Bussers	4	0	6	0	4	0	6	0
Runners	4	0	6	0	4	0	6	0
Coffee	1	0	2	0	1	0	2	0
Host	3	0	4	0	3	0	4	0
Phone	1	0	1	0	1	0	1	0
Delivery	6	0	0	0	0	0	0	0
CoatCheck	0	0	0	0	0	0	6	0
Managers	2	0	3	0	2	0	3	0

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

DATE:

7/25/08

	AM WORKED		PM WORKED		AM WORKED		PM WORKED	
	WORKED	CHANGES	WORKED	CHANGES	WORKED	CHANGES	WORKED	CHANGES
Servers	14	0	23	0				
Bar	1	0	3	0				
Bussers	4	0	6	0				
Runners	4	0	6	0				
Coffee	1	0	2	0				
Host	3	0	4	0				
Phone	1	0	1	0				
Delivery	0	0	0	0				
CoatCheck	0	0	0	0				
Managers	2	0	3	0				

1st Summer Restaurant Week 2008 Notes

Large party: N/A

Confirmations

Table sizes

Payroll: 7:00pm-10:00pm everyday

Linen Order: Extra 52's; extra napkins

Change Order: Good

Rain Tickets: Yes

Menu served: N/A

Additional Misc. Notes

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

1st Summer Restaurant Week
Monday, July 16th – Friday, July 20th, 2007

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	Was there CXL/N/S, if so give exact times and how many? Where and what times could you overbook? Who were your guests? Tourists, Regulars, Old, Young Describe early and late business What were Menu trends?				
Mon. July 16 AM	<ul style="list-style-type: none">• Normal• Early and late• Regulars and new• Steady 1-3• RW	\$10, 678 \$249 RW	Normal	284	Sunny 80's
Mon. July 16 PM	<ul style="list-style-type: none">• None• Late• New and young• Busy 6:30-8• RW	\$35, 342	Normal	469	Sunny 80's
Tues. July 17 AM	<ul style="list-style-type: none">• Normal• Late• New• Steady 11-3• RW	\$11, 483	Normal	347	Sunny 80
Tues. July 17 PM	<ul style="list-style-type: none">• None• Late• New young• Busy 6:30-9• RW	\$38, 658 \$141 RW	Slightly above	622	Sunny 80's
Wed. July 18 AM	<ul style="list-style-type: none">• Normal• All• Regular• Rainy	\$8, 547 \$104 RW	Below	251	Rainy
Wed. July 18 PM	<ul style="list-style-type: none">• Normal• Late• New younger crowd• Early push, early finish	\$34, 050 \$180 RW	Average	557	Rain then clear

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Thurs. July 19 AM	<ul style="list-style-type: none"> Normal Late All Steady Lunch RW 	\$11, 839	Above	340	Sunny \, late rain
Thurs. July 19 PM	<ul style="list-style-type: none"> Normal Late All busy early, slow after 11 Dinner/ RW 	\$42, 605	Above	699	Warm 80's
Fri. July 20 AM	<ul style="list-style-type: none"> Normal Early and late All Steady, busy Lunch, RW 	415, 567	Above	437	Nice 80's
Fri. July 20 PM	<ul style="list-style-type: none"> Normal Late All Busy early, good late night Dinner, RW 	\$47, 278	Above	846	Nice

1st Summer Restaurant Week 2007 Staff Information

DATE:

7/16/07

7/17/07

Servers
Bar
Bussers
Runners
Coffee
Host
Phone
Delivery
CoatCheck
Managers

	AM WORKED	CHANGES	PM WORKED	CHANGES	AM WORKED	CHANGES	PM WORKED	CHANGES
Servers	15		21		15		24	
Bar	1		3		1		3	
Bussers	4		5		4		5	
Runners	4		5		4		5	
Coffee	1		2		1		2	
Host	3		4		3		4	
Phone	1		1		1		1	
Delivery	0		0		0		0	
CoatCheck	0		0		0		0	
Managers	2		3		2		4	

DATE:

7/18/07

7/19/07

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

	AM WORKED	CHANGES	PM WORKED	CHANGES	AM WORKED	CHANGES	PM WORKED	CHANGES
Servers	16		25		15		27	
Bar	1		3		1		3	
Bussers	4		6		4		6	
Runners	5		5		4		5	
Coffee	1		2		1		2	
Host	2		4		3		4	
Phone	2		2		2		2	
Delivery	0		0		0		0	
CoatCheck	0		0		0		0	
Managers	2		3		2		4	

DATE:

7/20/07

	AM WORKED	CHANGES	PM WORKED	CHANGES	AM WORKED	CHANGES	PM WORKED	CHANGES
Servers	16		25					
Bar	1		5					
Bussers	4	5	4					
Runners	5		5					
Coffee	1		1					
Host	3		3					
Phone	2		1					
Delivery	0		0					
CoatCheck	0		0					
Managers	2		2					

1st Summer Restaurant Week 2007 Notes

Large party

Normal

Confirmations

Same confirmation 48 hours in advance.

Table sizes

All normal lots of large parties all week.

Payroll

Cuts early in evening and late afternoon.

Menu served

Lunch only.

Additional Misc. Notes

Monday steady 11:30-2:30 early cuts. Tuesday rain lulled business. Wednesday to Friday busy lunches and dinner Watch lunch cuts late walk-ins between 2 and 3.

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY
2nd Summer Restaurant Week
Monday, July 23rd – Friday, July 27th, 2007

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Mon. July 23 AM	<ul style="list-style-type: none"> • None • All day • All • Slow • RW 	\$5, 064	Below	153	Rainy all day
Mon. July 23 PM	<ul style="list-style-type: none"> • Many of both due to rain • Early and late • All • Slow • RW and raw bar 	\$25, 882	Below	440	Rainy cool
Tues. July 24 AM	<ul style="list-style-type: none"> • Normal • Early/ late • All • Steady • RW 	\$13, 107	Above	353	80's
Tues. July 24 PM	<ul style="list-style-type: none"> • Normal • Late • All • Busy all night • RW 	\$44, 836	Above	681	Sunny low 80's
Wed. July 25 AM	<ul style="list-style-type: none"> • Normal • Late • New, families • Busy 12-2 • RW 	\$14, 723	Above normal	371	Sunny 80
Wed. July 25 PM	<ul style="list-style-type: none"> • All late • After 10 • Regulars and young • Steady 6-10 • RW 30% 	\$42, 331	Above	722	Clear 70's

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Thurs. July 26 AM	<ul style="list-style-type: none"> • Early • Early and late • All • Steady • RW and lunch 	\$11, 538	Above	334	Hot mid 80's
Thurs. July 26 PM	<ul style="list-style-type: none"> • None • Early and late • All • Rush • RW Dinner 	\$42, 342	Above	725	Low 80's
Fri. July 27 AM	<ul style="list-style-type: none"> • Early late • Early and late • All • Steady • RW Lunch 	\$14, 919	Above	408	Humid 80's
Fri. July 27 PM	<ul style="list-style-type: none"> • Early • Late • All • Steady • RW 28% Dinner 	\$46, 751	Above	751	Humid warm 80's

2nd Summer Restaurant Week 2007 Staff Information

DATE:

7/23/07

Servers
Bar
Bussers
Runners
Coffee
Host
Phone
Delivery
CoatCheck
Managers

	AM WORKED	CHANGES
	16	
	1	
	5	
	5	
	1	
	3	
	1	
	0	
	0	
	2	

	PM WORKED	CHANGES
	25	
	3	
	4	
	5	
	2	
	4	
	2	
	0	
	0	
	3	

7/24/07

	AM WORKED	CHANGES
	18	
	1	
	5	
	5	
	1	
	3	
	1	
	0	
	0	
	2	

	PM WORKED	CHANGES
	25	
	3	
	5	
	5	
	2	
	4	
	2	
	0	
	0	
	0	
	4	

DATE:

7/25/07

Servers
Bar

	AM WORKED	CHANGES
	16	
	1	

	PM WORKED	CHANGES
	25	
	3	

7/26/07

	AM WORKED	CHANGES
	16	
	1	

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Bussers
Runners
Coffee
Host
Phone
Delivery
CoatCheck
Managers

4	
4	
1	
2	
1	+1
0	
0	
2	

6	
5	
2	
4	
2	
0	
0	
3	

4	
4	
1	
2	
2	
0	
0	
2	

5	
5	
2	
4	
1	
0	
0	
3	

DATE:

7/27/07

Servers
Bar
Bussers
Runners
Coffee
Host
Phone
Delivery
CoatCheck
Managers

AM WORKED	CHANGES
16	
1	
5	
5	
1	
3	
1	
0	
0	
2	

PM WORKED	CHANGES
24	
3	
7	
6	
2	
3	
1	
0	
0	
3	

AM WORKED	CHANGES

PM WORKED	CHANGES

2nd Summer Restaurant Week 2007 Notes

Table sizes

Normal large tables here and there.

Confirmation

Good to have second phone host between 1 and 4pm. We borrowed this year.

Walk ins

After 2:30 lunch after 9:30 dinner

Payroll

Full staff AM/PM late cuts in the PM. Had extra busser and runner each shift.

Additional Misc. Notes

Beverage- Increased prices on suggested RW wines from last Rweek. Still blew through these wines including a white at 1491/ 47641. Also sold so much that we ran into issues keeping product in house. Consider for next RW having pricier RW wine. Definitely below \$50 but perhaps wine above \$40. SJ

1st Summer Restaurant Week
Monday, July 10th – Friday, July 14th, 2006

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Mon. July 10 AM	<ul style="list-style-type: none"> • 4 cancellations 2's • After 1:30 • Regular and young • Steady until 2:30 • Pre fixe menu 	\$9,821	Above normal	239	Low 80° Warm
Mon. July 10 PM	<ul style="list-style-type: none"> • 4 no shows 4's • After 9 • Regular • Slow after 10:30 • Normal 	\$32,335	Below normal	506	High 60°
Tues. July 11 AM	<ul style="list-style-type: none"> • 2 no shows 1- 4 cancellations 2's • After 2 • Regular and young • Steady until 3 • Pre fix menu 	\$12,815	Above normal	352	Warm 80-90°
Tues. July 11 PM	<ul style="list-style-type: none"> • 10 no shows 3's and 4's • After 9:30 • Regular • Slow after 10 • Normal 	\$35,166	Below normal	520	Cloudy 80°
Wed. July 12 AM	<ul style="list-style-type: none"> • 2 no shows 4's and 2 cancellations • After 2:30 • Regular, old and young • Busy early through 3pm • Pre fixe menu 	\$12,177	Above normal	336	Sunny 80°
Wed. July 12 PM	<ul style="list-style-type: none"> • 2 no shows 2's and 2 cancellations 2's • After 1 • Regular • Steady 6 through 10:30 • Normal 	\$41,846	Above normal	619	Warm low 80°

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Thurs. July 13 AM	<ul style="list-style-type: none"> 3 cancellations 2's After 3 Young and old Busy early and late Pre fixe menu 	\$15,038	Above normal	401	Rain sun 80°
Thurs. July 13 PM	<ul style="list-style-type: none"> 4 cancellations and 7 no shows 2's After 10 Regular Steady until 11 Normal 	\$48,248	Above normal	802	Warm 70-80°
Fri. July 14 AM	<ul style="list-style-type: none"> 2 no shows 2's After 1:30 Regular and young Slow start and slow after 3 Pre fixe menu 	\$12,831	Below normal	392	Rainy 80°
Fri. July 14 PM	<ul style="list-style-type: none"> 6 no shows 2's After 10:30 Regular and young Slow early Normal 	\$45,876	Above normal	801	Warm 80°

1st Summer Restaurant Week 2006 Staff Information

	SOURCES		CHANGES		BUSBOY		CHANGES		RUNNERS		CHANGES		HOST		CHANGES	
DAY	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
MON 7/10	18	22	0	0	3	5	0	0	4	6	0	0	2	4	0	0
TUE 7/11	19	23	0	0	3	6	0	0	4	6	0	0	2	4	0	0
WED 7/22	20	23	0	0	4	6	0	0	4	6	0	0	2	4	0	0
THU 7/13	20	24	0	0	4	6	0	0	4	6	0	0	2	4	0	0
FRI 7/14	20	24	0	0	5	6	0	0	5	6	0	0	2	4	0	0

	BAR		CHANGES		COFFEE		CHANGES		HOL.RES		CHANGES		COAT		CHANGES		PHONE/	
DAY	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
MON 7/10	1	3	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0	0

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

TUE 7/11	1	3	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0
WED 7/12	1	3	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0
THU 7/13	1	3	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0
FRI 7/14	1	3	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0

	MGR		CHANGES		DELIVERY		CHANGES	
DAY	AM	PM	AM	PM	AM	PM	AM	PM
MON 7/10	1	2	0	0	0	0	0	0
TUE 7/11	1	2	0	0	0	0	0	0
WED 7/12	1	2	0	0	0	0	0	0
THU 7/13	1	2	0	0	0	0	0	0
FRI 7/14	0	2	0	0	0	0	0	0

1st Summer Restaurant Week 2006 Notes

Large party
Payroll
Menu served

Slightly fewer
Longer lunch – cut later (2:30-3)
Lunch only

2nd Summer Restaurant Week
Monday, July 17th – Friday, July 21st, 2006

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Mon. July 17 AM	<ul style="list-style-type: none"> • N/A • All times • Regular • Slow after 2 • Pre fixe menu 	\$7,326	Below normal	219	Hot 90°
Mon. July 17 PM	<ul style="list-style-type: none"> • 4 no shows 2's • After 9 • Regular • Slow after 10:30 • Normal 	\$32,796	Above normal	507	Hot 90°
Tues. July 18 AM	<ul style="list-style-type: none"> • 4 cancellations 2's and 2 no shows 4's • After 1:30 • Regular and young • Steady until 2:30 • Pre fixe menu 	\$8,752	Below normal	275	Hot 90°
Tues. July 18 PM	<ul style="list-style-type: none"> • 4 cancellations 2's and 1 cancellation 6's • After 9:30 • Regular • Steady until 10 • Normal 	\$39,427	Above normal	524	High 90°
Wed. July 19 AM	<ul style="list-style-type: none"> • 4 cancellations 2's and 4 no shows 2's • After 2:30 • Regular and old • Steady until 3 • Pre fix 	\$11,261	Above normal	322	Warm 80-90°
Wed. July 19 PM	<ul style="list-style-type: none"> • 5 cancellations 4's • After 9:30 • Regular and young • Busy later • Normal 	\$40,366	Below normal	621	Warm 80°

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Thurs. July 20 AM	<ul style="list-style-type: none"> 4 cancellations 2's and 2 no shows 4's After 2:30/2:45 Regular, old and young Steady 11:45-3 Normal 	\$11,575	Above normal	338	Partly cloudy 80°
Thurs. July 20 PM	<ul style="list-style-type: none"> 4 cancellations 4's, 6 no shows 4's After 10 Regular Slow late Normal 	\$39,585	Below normal	652	70°
Fri. July 21 AM	<ul style="list-style-type: none"> 4 cancellations 2's After 2:30 Regular and young Started late then fizzled RW 	\$12,203.23	Average	321	Warm and humid 80°
Fri. July 21 PM	<ul style="list-style-type: none"> No All times Tourist Quiet Normal 	\$40,317.87	Average	770	Heavy rain early – warm 80° Late

2nd Summer Restaurant Week 2006 Staff Information

DAY	SERVERS		CHANGES		BUSBOY		CHANGES		RUNNERS		CHANGES		HOST		CHANGES	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
MON 7/17	19	23	0	0	3	5	0	0	4	6	0	0	2	4	0	0
TUE 7/18	18	23	0	0	3	6	0	0	4	6	0	0	2	4	0	0
WED 7/19	19	24	0	0	4	6	0	0	4	6	0	0	2	4	0	0
THU 6/20	19	24	0	0	4	6	0	0	4	6	0	0	2	4	0	0
FRI 7/21	20	25	0	0	5	6	0	0	5	6	0	0	2	4	0	0

PHONE/

DAY	BAR		CHANGES		COFFEE		CHANGES		HOL.RES		CHANGES		COAT		CHANGES	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
MON 7/17	1	2	0	0	1	2	0	0	2	1	0	0	0	0	0	0

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

TUE 7/18	1	2	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0
WED 7/19	1	2	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0
THU 7/20	1	2	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0
FRI 7/21	1	2	0	0	1	2	0	0	2	1	0	0	0	0	0	0	0

	MGR		CHANGES		DELIVERY		CHANGES	
DAY	AM	PM	AM	PM	AM	PM	AM	PM
MON 7/17	1	2	0	0	0	0	0	0
TUE 7/18	1	2	0	0	0	0	0	0
WED 7/19	1	2	0	0	0	0	0	0
THU 7/20	1	2	0	0	0	0	0	0
FRI 7/21	1	2	0	0	0	0	0	0

2nd Summer Restaurant Week 2006 Notes

Payroll
Linen order

Cut later at lunch 2:30
More 52's

July 4th Weekend 2009

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	Was there CXL/N/S, if so give exact times and how many? Where and what times could you overbook? Who were your guests? Tourists, Regulars, Old, Young Describe early and late business What were Menu trends?				
Fri. July 4 AM	•				
Fri. July 4 PM	•				
Sat. July 5 AM	•				
Sat. July 5 PM	•				
Sun. July 6 AM	•				
Sun. July 6 PM	•				

July 4th Weekend 2009 Staff Information

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

DATE:

	AM		PM		AM		PM	
	WORKED	CHANGES	WORKED	CHANGES	WORKED	CHANGES	WORKED	CHANGES
Servers						0		0
Bar						0		0
Bussers						0		0
Runners						0		0
Coffee						0		0
Host						0		0
Phone						0		0
Delivery						0		0
CoatCheck						0		0
Managers						0		0

July 4th Weekend 2009 Notes

Table Sizes:

Large Party Policies:

Confirmations:

Walk-ins:

Extra supplies needed:

Payroll:

Linen Order:

Change Order:

Rain Tickets:

Coat Check:

Menu served:

Time Open:

Additional notes:

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

July 4th Weekend 2008

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Fri. July 4 AM	<ul style="list-style-type: none"> • Normal • All • Tourists • Small push 1pm – steady walk-ins early cuts • N/A 	\$8,019	Below	245	Clouds, 80
Fri. July 4 PM	<ul style="list-style-type: none"> • Normal • All • Tourists • Push 5-7:30 slow after n/a 	\$24,666	Below	417	Rain/ Clouds, 80
Sat. July 5 AM	<ul style="list-style-type: none"> • 6 N/S Covers • All • Tourists • Very steady/ walk-ins early cuts • N/A 	\$11,357	Below	251	Clouds, 80
Sat. July 5 PM	<ul style="list-style-type: none"> • Normal • After 9PM • Tourists • Busy 6-8:30 • N/A 	\$39,899	Below	616	Clouds, 75
Sun. July 6 AM	<ul style="list-style-type: none"> • 4 CXL/ 6 N/S • All • Tourists/families • Steady to slow • N/A 	\$10,539	Below	435	Clouds, 80

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Sun. July 6 PM	<ul style="list-style-type: none"> • 6 CXL/ 4 N/S • All • Family • Slow • N/A 	\$18,802	Below	323	Clouds, 80
-------------------------------	--	----------	-------	-----	------------

July 4th Weekend 2007 Staff Information

DATE:

7/4/08

7/5/08

	AM WORKED	CHANGES	PM WORKED	CHANGES	AM WORKED	CHANGES	PM WORKED	CHANGES
Servers	13	-1	19	0	12	0	21	0
Bar	1	0	3	0	1	0	3	0
Bussers	4	-1	6	-1	3	0	5	0
Runners	4	-1	6	-1	3	0	5	0
Coffee	1	0	2	-1	1	0	2	0
Host	2	0	3	0	2	0	4	0
Phone	2	0	1	0	1	0	0	0
Delivery	0	0	0	0	0	0	0	0
CoatCheck	2	0	0	0	0	0	0	0
Managers	2	0	3	0	2	0	3	0

DATE:

7/6/08

	AM WORKED	CHANGES	PM WORKED	CHANGES
Servers	14	0	17	-1
Bar	1	0	2	0
Bussers	4	0	4	0
Runners	4	0	4	0
Coffee	1	0	1	0

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Host	3	-1	2	0
Phone	1	0	1	0
Delivery	0	0	0	0
CoatCheck	0	0	0	0
Managers	2	0	2	0

July 4th Weekend 2008 Notes

<u>Table Sizes</u>	N/A
<u>Large Party Policies</u>	Normal
<u>Confirmations</u>	Start calls Thursday for weekend
<u>Walk-ins</u>	Normal
<u>Extra supplies needed</u>	N/A
<u>Payroll</u>	Cut all of bare minimum staff all weekend –late in times for AM and PM
<u>Linen Order</u>	Cut linen 5:1
<u>Change Order:</u>	N/A
<u>Rain Tickets</u>	N/A
<u>Coat Check</u>	N/A
<u>Menu served</u>	Normal/Special BBQ menu all weekend
<u>Time Open</u>	Normal – close 11:30 n 4th
<u>Additional notes</u>	Early cuts all weekend. Sun PM watch covers – could possibly close jazz (16 covers booked) make decision 2 wks out to cancel band

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY
July 4th Weekend
Monday, July 2nd – Wednesday, July 4th, 2007

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Mon. July 2 nd AM	<ul style="list-style-type: none"> 1 cancellation of 4 covers After 2 Tourists, regulars Normal lunch pop 	\$10, 086	Normal	592	Sunny 70
Mon. July 2 nd PM	<ul style="list-style-type: none"> 9 in Jazz room, lots of cancellations Early/ late Normal Slow start, normal, slow late Normal 	\$28, 328	Below	465	Clear 60's
Tues. July 3 rd AM	<ul style="list-style-type: none"> Normal Early and late All Steady after 8pm Dinner 	\$34, 333	Normal	573	Clear 60's
Tues. July 3 rd PM	<ul style="list-style-type: none"> None All Tourists Slow start busy from 1:30-2:30 	\$12, 357	Normal	312	Sunny 70's
Wed. July 4 th AM	<ul style="list-style-type: none"> Normal Early Tourists Slow start busy from 2-6pm 	\$15,233	Above	420	Cloudy 70's
Wed. July 4 th PM	<ul style="list-style-type: none"> 3 cancellations, 4 no shows Late Tourists Slow 8-close 	\$22, 172	Below	422	Rainy 70's

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Thurs July 5 th AM	<ul style="list-style-type: none"> • 3 cancellations, 2 no shows • All • Tourists, neighbors • Slow all day 	\$7,000	Below	202	Overcast warm 70
Thurs July 5 th PM	<ul style="list-style-type: none"> • None • Early and late • Normal • Dinner menu 	\$24, 658	Below	447	Warm high 70s

July 4th Weekend 2007 Staff Information

DATE:

7/2/07

7/3/07

	AM WORKED	CHANGES	PM WORKED	CHANGES	AM WORKED	CHANGES	PM WORKED	CHANGES
Servers	13		20		13		20	
Bar	1		2		1		3	
Bussers	4		5		4		5	
Runners	4	-1	4		4		5	
Coffee	1		1		1		2	
Host	2		3		2		3	
Phone	2		2		2		1	
Delivery	0		0		0		0	
CoatCheck	0		0		0		0	
Managers	1		3		1		3	

DATE:

7/4/07

7/5/07

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Servers	15	21	13	-1	21	0
Bar	1	3	1	0	3	-1
Bussers	4	4	4	-1	6	-1
Runners	4	4	4	-1	5	-1
Coffee	1	1	1	0	2	0
Host	2	4	2	0	3	0
Phone	1	1	2	-1	1	0
Delivery	0	0	0	0	0	0
CoatCheck	0	0	0	0	0	0
Managers	2	3	2	0	3	0

July 4th Weekend 2007 Notes

Confirmations

Confirm Monday and Tuesday for whole week many take long weekends.

Payroll

Early cuts in PM- late hits at lunch every day between 2 and 2:30pm.

Menu served

Lunch and dinner

Additional notes

Jazz room was very slow. Started with 6 went down to 4 servers by 8pm. Only 50% of reservations in Jazz showed between 8 and 9pm. Night before was very steady until 11pm, main floor and jazz room went with 5 servers between 7:30 and 10:30. Nice push, all were busy. Everyone was out by 12. Saturday lunch after July 4th not normal, had a slow start but a major pop after 2pm-3:15. Do not cut too soon. All lunches- watch cuts, hits after 2pm. Brunch was very slow no hit during transition. Sunday PM steady no wait and empty after 8:30. Monday morning was steady 2-4, lots of walk-ins for dinner, staff normal.

July 4th Weekend
Sunday, July 2nd – Wednesday, July 5th, 2006

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

		SALES	WERE SALES ABOVE NORMAL OR BELOW NORMAL	COVERS	WEATHER
	<p>Was there CXL/N/S, if so give exact times and how many?</p> <p>Where and what times could you overbook?</p> <p>Who were your guests? Tourists, Regulars, Old, Young</p> <p>Describe early and late business What were Menu trends?</p>				
Sun. July 2nd AM	<ul style="list-style-type: none"> • 1 at 11 and 1 at 12 • All day long • Tourist • Slow • Brunch 	\$12,022	Below normal	534	A little humid – partly sunny 90°
Sun. July 2nd PM	<ul style="list-style-type: none"> • 1 at 6 and 2 at 7:30 • All night long • Tourist • Slow early – some late business • None 	\$30,950	Normal	628	Some rain humid 80°
Mon. July 3rd AM	<ul style="list-style-type: none"> • None • All times • Tourist/ young • Slow start – steady 2-5 • Normal 	\$11,960	Normal	357	Humid high 80°
Mon. July 3rd PM	<ul style="list-style-type: none"> • Early/ late • Early/ late • All • Busy • Dinner menu 	\$37,452	Way above normal	691	Humid high 80°
Tues. July 4th AM	<ul style="list-style-type: none"> • None • All times • Tourist/young • Slow start – steady 1-4:30 • Normal 	\$12,230	Above normal	328	Humid high 80°
Tues. July 4th PM	<ul style="list-style-type: none"> • None • All times • Tourist/ young • Slow early small hit late • Normal 	\$19,306	Below normal	372	Warm humid 70°

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Wed July 5 th AM	• None • Early and late • Normal and tourist • Slow • Lunch	\$6,044	Below normal	166	Warm humid 90°
Wed July 5 th PM	• 3 no shows 4's • all times • regular/ tourist • slow early and late • normal	\$21,711	Below normal	394	Humid 80°

July 4th Weekend 2006 Staff Information

DAY	SERVERS		CHANGES		BUSBOY		CHANGES		RUNNERS		CHANGES		HOST		CHANGES	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
SUN 7/2	19	25	0	0	6	5	0	0	5	5	0	0	3	3	0	0
MON 7/3	17	24	0	0	3	5	0	0	4	5	0	0	2	4	0	0
TUES 7/4	17	24	0	0	4	4	0	0	4	6	0	0	2	4	0	0
WED 7/5	17	24	0	0	4	6	0	0	4	6	0	0	2	4	0	0

PHONE/

DAY	BAR		CHANGES		COFFEE		CHANGES		HOL.RES		CHANGES		COAT		CHANGES	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
SUN 7/2	2	3	0	0	1	2	0	0	2	2	0	-1	0	0	0	0
MON 7/3	1	2	0	0	1	2	0	0	1	2	0	0	0	0	0	0
TUES 7/4	1	2	0	0	1	2	0	0	1	2	0	0	0	0	0	0
WED 7/5	1	2	0	0	1	2	0	0	2	2	0	0	0	0	0	0

DAY	MGR		CHANGES		DELIVERY		CHANGES	
	AM	PM	AM	PM	AM	PM	AM	PM
SUN 7/2	2	3	0	0	0	0	0	0
MON 7/3	1	2	0	0	0	0	0	0
TUE 7/4	1	2	0	0	0	0	0	0
WED 7/5	1	2	0	0	0	0	0	0

July 4th Weekend 2006 Notes

Walk-in
Payroll
Change order

Mostly out of town walk-ins
Later start, try to minimize doubles
Extra change

© 2009 B.R. Guest, LLC

U:\Admin Restaurants\Restaurants\BWG NY\MANAGER\Monthly Planning Schedule\JULY.doc

BLUE WATER GRILL
MONTHLY MANAGER PLANNING SCHEDULE

JULY

Menu served Specials
Additional notes 4th of July fell on Tuesday, Sunday city was completely empty besides Sunday night got latish hit; don't cut too early.
