

## HOW TO ACCEPT YOUR PLACE

### Deposit

Should you wish to accept your place on the course, please complete the accompanying 'Acceptance Form' enclosing a non-refundable deposit of £500.00 and 2 passport-sized photographs to the Admissions Officer, Catherine McGivern. Each photograph should have your name written clearly on the back.

Payment of the deposit secures your place on the course. The deposit should be paid within one month of receiving this letter. If for any reason you cannot meet this deadline please contact us immediately to ensure your place is not allocated to another applicant.

### Course Fees

The total tuition fee for the MLitt course is:

**£20,500**

The balance of the fee is payable by 23 September 2011. Please do not hesitate to contact Catherine McGivern, Admissions Officer, if you wish to discuss any financial matters.

### How to Pay

Cheques should be made payable to Christie's Education Ltd and must be in Pounds Sterling. Please note: we are unable to accept foreign currency cheques.

Fees can also be paid by a bank-to-bank Sterling transfer to:

Lloyds TSB Bank plc,  
City Office  
Bailey Drive  
Gillingham Business Park  
Kent ME8 0LS

Sort Code: 30-00-02  
Account No: 00065108  
BIC (Bank Identifier Code): LOYDGB2LCTY  
IBAN: GB88 LOYD 3000 0200 0651 08

If you make payment by this method please notify us by email.

- Ensure that all bank charges are included with your payment.\*
- The name of the student on whose behalf the transfer is being made must be indicated as the transfer reference.
- Receipts can be issued upon request.

\*Any fees charged by the bank will be added onto your remaining tuition fees.